



Fremont Football League, Inc.

P.O. Box 624

Fremont, CA 94537

## BOARD MEETING MINUTES

DATE	LOCATION	DURATION
08/08/2017	FREMONT FOOTBALL LEAGUE WAREHOUSE 37577 ENTERPRISE COURT UNIT #H NEWARK, CA 94560	START: 8:17pm END: 11:15 pm

MEMBERS IN ATTENDANCE	RUSSELL SASS- President LISA SCHINKEL- Secretary STACEY MAGNANE- Sergeant of Arms NORMA ISMAIL- Booster President MARK MONICO- Sponsor Coordinator TAMEE PIRES- Cheer Director BREE PIRES- Asst. Cheer Director STEVE POPE-Rules Coordinator SALLY BOAC-Treasurer GINA SASS-Member At Large-Came in late
AGENDA	<ol style="list-style-type: none"><li>1) Call to order (Sign-in on Roll Call Sheet)</li><li>2) Review Objectives, Mission, Values, &amp; Norms</li><li>3) Changes addition to agenda</li><li>4) Approval of the Minutes of the preceding meeting (5/9/17, 7/24/17)</li><li>5) Officer Reports -<ol style="list-style-type: none"><li>a) Treasurer Report</li><li>b) President / Player Agent Report<ol style="list-style-type: none"><li>i. Football Numbers (interleague)</li></ol></li><li>c) Cheer Director Report</li><li>d) Marketing/Advertising / Sponsor Report</li><li>e) Fundraising/Booster Report</li></ol></li><li>6) Old &amp; Unfinished Business<ol style="list-style-type: none"><li>a) League Attire</li><li>b) Open positions</li><li>c) Calendar Sync</li><li>d) CPR</li></ol></li><li>7) New Business<ol style="list-style-type: none"><li>a) PCA trainings – schedule days</li><li>b) Background Checks, Paperwork completed</li></ol></li><li>8) Open Forum (appreciations, comments, announcements, other business)</li><li>9) Adjournment</li></ol>



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	<p>****Some of the agenda may not be correct as Russ forgot to bring the agenda with him and was going from memory.</p>
<p>NOTES</p>	<p>*Review of objectives, mission and norms. *Approval of Minutes from 7/24/17 not complete as Russ did not have time to get sent out. We will revisit at the board meeting on 8/22. *Tamee mentioned that she will continue to try to get flash drive from Jen with old meeting minutes.</p> <p><b>Officer Reports:</b></p> <p><b>Treasurer:</b></p> <p><b>*Sally was here for the Treasurer's report only</b></p> <p>*Sally put together a report. She asked if we liked the new format that she did and everyone seemed to like it. A small bit of discussion on whether cheer and football should become one account instead of separate since everything is going together now.</p> <p>*She went over the PNL, and did the report by month.</p> <p>*Discussion and clarifying questions for Sally of parts the financial report as needed.</p> <p>*Insurance was discussed to be split between flag and tackle/cheer.</p> <p>*Sally has tried to talk to Harbor Touch, but they will not talk to her or Russ until new forms have been filled out. The fee for not making a purchase per month is very high. Sally found out it is part of the contract, and there are no refunds or removing it. She also talked to our bank and they have somewhat of a same deal, Norma's company uses them and did not have a good review of them.</p> <p>*Sally had a report for Norma of the team accounts and what they have in their accounts. She needs to finish the 49ers and Raiders report. Russ clarified that defunct teams have their money back to the general fund, and any new teams will start up with \$500. Clarification of which teams get money, and which are starting with only \$500. The teams were clarified for Sally so that she knows which teams have money, which are defunct, and which have only \$500.</p> <p>*Insurance cost was discussed, and small bit of discussion that it is an annual payment. Russ added the equipment to the insurance policy so that it is covered as well if there is an injury because of the equipment.</p> <p><b>President/Player Agent Report-</b></p> <p><b>*Interleague-</b>Still holding at the halfway mark. National has 2 games confirmed with 2 games with CSD and then they can play each other , and sounds like they may want 2 more games as well. American has 5 games with 3 for 1 team and 2 for the other. International has 2 games with CSD, and may play 2 more as well against them. Currently Continental has no games scheduled.</p> <p>*Colts have not confirmed going to play, but Russ has heard they are. Russ still has feelers out to other PAL leagues.</p>



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\*Continental may have the option of Rookie Tackle. So Panthers would be split into 2 teams of 8 and learn the basics and play each other as 2 teams, but if can get them a game they would come together as one team and play the other team. They would practice together as one team. USA Football has info on Rookie Tackle.

\*Background checks-a few had Redlights. Discussion on needing to write some guidelines for when this comes up and what will still be approved for the league.

\*Steve brought up question on timelines on coaches getting all their info in. The cut off is now or the coaches cannot be on the field until they get it down.

\*Steve asked if any feedback about doing practice together as the first week. Russ said he liked it even though was not as together as he would like it. He thought it cleared up some things some coaches may have done, and fired up coaches and players. No feedback from parents, but thought it probably added a more positive atmosphere.

\*Field Practicing-Goal is to team up some of the teams at the same place. Still need clarification on who is going where. Russ needs to put together final pieces so Bree can get it organized. Discussion on Ash being a free space, Irvington high school space for cheer

#### **Cheer Director Report:**

\*Tamee said we had a GREAT cheer camp! Gina said it was amazing! Tamee said they learned a lot, and improved in stunting. She mentioned one of the better cheer camps.

\*Next cheer meeting will discuss competition and getting it going.

\*Still deciding on JAMZ versus USA.

\*Cheer is listed in Blue Sombrero as one group, they are not listed as a team. Russ would like to connect them as teams, Tamee will look at that.

\*Teams want to have names. i.e. Storm etc.

#### **Marketing/Advertising/Sponsor Report:**

\*Mark had nothing for the board

#### **Community Events:**

\*Newpark asked if we wanted to bring cheerleaders on August 12 as good exposure for the league. It was decided that this is to soon for us to get girls together.

#### **Snack Bar:**

\*Mark is asking about Jamboree time, so he can figure out food and volunteers. Russ said he should count on it being a full day. Mark asked how he will pay for the snack bar items and is there a budget for equipment



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to use. We currently do not have a key to the snack bar. Russ is working with the city to get the snack bar open for us. Mark will play it by ear until we have a game schedule.

**Rules Coordinator:**

\*Steve said nothing until final decisions on any changes needed to be made for who we might be playing

**Fundraising/Booster Report:**

\*Applebees-We have 300 tickets printed and out there. So the count to be turned in to them is by Friday.

\*Frozen food flyers should be coming this week to get it started this weekend

\*Booster Cards have only gone out to 3 teams.

\*Two teams want to do aggressive fundraising on their own for other activities. They have been told that they MUST let their families know that is not for the league and it is not MANDATORY.

\*Coaches need to have a meeting to discuss the new direction so that everyone buys in to the new system.

**Old and Unfinished Business:**

\*CPR-Stacey and Lisa will email information about it. If you have CPR, Russ asked for info to be turned in so that he can start a tracking list.

\*PCA Training-August 28 for the Staff from 7-9. Russ will try to get Centerville Round Table. Parent Meeting will be Wednesday, September 6 from 6-8. The meeting for the parents will hopefully be at the Irvington Community Center and Mark will check into getting it.

**New Business:**

\*USA Football-Easy to track coaches getting

\*Background Check-Blue Sombrero will track it for us

\*Physicals can be uploaded into the system as well so that we can track them/Business Managers and Cheer Managers need to be tracking physicals. If they do not have a physical yet, they need to sign a waiver but show proof of an appointment. If not, they sit until have a physical.

\*Staff Meeting for everyone to discuss the new direction that the league is going.

\*Mark brought up the fact that we have not decided if the league is going to have one banquet or is it going to be team banquets. Norma made a motion that every team is part of the league banquet, and it is mandatory to participate. Steve seconded it. 6 voted yes and 1 abstention

\*Steve made a motion that teams can do additional fundraising for other discretionary items, but they MUST have explained to parents that this is not MANDATORY for them to participate. Russ seconded it. Gina and Mark both



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discussed that there should be a cap on the limit on what they can raise. Lots of discussion on this topic. Vote taken 6 yes and 1 abstention

\*Cheer has their own Business Manager so they can fundraise as well, i.e. for competitions. Russ also added the league should contribute.

\*Hardships-Tamee needs to be able to let these families know. Mark made a motion that the hardships will earn \$10 per hour to give back to the league for the \$200 they owe for the hardship scholarship. Stacey seconded the motion. 6 yes and 1 no

### **Open Forum/Appreciations:**

\*Tamee talked to Swiss Park and they are willing to work with us to still have a date and give us a \$1000 credit.

\*Stacey gave the info for her friend who does CPR Training. She will do \$50 per participant or if 25 or more she will do \$45. Or she can do \$40 with online training and a skills check. The friend did mention that you have to be careful with the online as not insurances accept that.

\*Tamee made a motion to approve the minutes for May 9 and Mark seconded it. There were 7 votes of yes to approve the minutes.