



Fremont Football League, Inc.  
P.O. Box 624  
Fremont, CA 94537

## BOARD MEETING MINUTES

DATE	LOCATION	DURATION
08/22/2017	FREMONT FOOTBALL LEAGUE WAREHOUSE 37577 ENTERPRISE COURT UNIT #H NEWARK, CA 94560	START: 8:30pm END: 11:30 pm

MEMBERS IN ATTENDANCE	RUSSELL SASS- President LISA SCHINKEL- Secretary STACEY MAGNANE- Sergeant of Arms NORMA ISMAIL- Booster President MARK MONICO- Sponsor Coordinator TAMEE PIRES- Cheer Director BREE PIRES- Asst. Cheer Director STEVE POPE-Rules Coordinator GINA SASS-Member At Large ANNA RUTCHENA –Member At Large
AGENDA	<ol style="list-style-type: none"><li>1) Call to order (Sign-in on Roll Call Sheet)</li><li>2) Review Objectives, Mission, Values, &amp; Norms</li><li>3) Changes addition to agenda</li><li>4) Approval of the Minutes of the preceding meeting (7/24/17, 8/8/17)</li><li>5) Officer Reports -<ol style="list-style-type: none"><li>a) Executive Manager Report<ol style="list-style-type: none"><li>i. Football Schedule</li><li>ii. Field Rentals</li></ol></li><li>b) Cheer Director Report</li><li>c) Marketing/Advertising / Sponsor Report<ol style="list-style-type: none"><li>i. G.Casey photography questions</li></ol></li><li>d) Fundraising/Booster Report</li></ol></li><li>6) Old &amp; Unfinished Business<ol style="list-style-type: none"><li>a) Board - Background Checks, Paperwork completed</li><li>b) League Attire</li><li>c) Open positions</li><li>d) Calendar Sync</li><li>e) CPR</li><li>f) PCA trainings</li></ol></li><li>7) New Business<ol style="list-style-type: none"><li>a) Close Registration – update website</li><li>b) Warehouse hours – Monday 7:30-9, Tuesday 8:45-10 (non-</li></ol></li></ol>



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	<p>meeting days)</p> <p>8) Open Forum (appreciations, comments, announcements, other business)</p> <p>9) Adjournment</p> <p>****Agenda additions: Jamboree and Red Lights for Coaches</p>
NOTES	<p>Minutes Approval:</p> <p>* July 24 Meeting-Gina makes a motion to approve the minutes and Bree seconds and 7 yes to approve the minutes</p> <p>*August 8 Meeting-Tamee made a motion and Mark seconds the motion and 7yes to approve the minutes</p> <p>***Fix the section about \$10 hardships in the 8/8 minutes</p> <p><b>Officer Reports:</b></p> <p><b>Executive Manager:</b></p> <p>*Got games for Jamboree on 9/9 here for Panthers, Raiders, Steelers, 49ers and Falcons and then Cowboys for Livermore. Games will be front field 11, 1:30, and 4 and back field at 11:30 and 2</p> <p>*Russ going to send out a schedule with actual times</p> <p>*Milpitas said yes to us, but has not confirmed any dates</p> <p>Games Set:</p> <p>9/16-Half of the teams have games</p> <p>9/23-3 games are scheduled</p> <p>9/30-All teams have games against Hayward-all away but the Falcons are here</p> <p>10/7-3 games</p> <p>10/14-2 teams have games</p> <p>10/28 2 teams have games</p> <p>*This does not include playing each other yet, those will be put in after all the other games have been scheduled</p> <p>Panthers-2</p> <p>49ers-6</p> <p>Cowboys-6</p> <p>Steelers-5 (if they play other team in division they can go up to 7)</p> <p>Falcons-4</p> <p>Raiders-4</p> <p>*Steelers and 49er games have to be aligned since they are the same coaching staff</p> <p>*Schedules can be released to families with what we have now</p> <p>*Field rental info to Bree so that she can start working on getting teams at schools in Fremont and then also Irvington Park can have dates that we give up once the rest of the schedule gets filled up. So Russ will give Bree a schedule for what we have already reserved. Trying to use school district as much as possible since that</p>



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is free.

\*Jeremy would like to stay at Irvington for the 49ers and the Steelers even when the rest of the teams go under the lights. He says that he will get lights and generators for them to be sure have the same amount of lights. The parents of those teams will commit to supplying the generators.

-A discussion was done by the board. Options-notice will go out to the parents of these two teams to be sure they are aware of the options, and the choices the coaches would like instead of the league paying for the fields under the lights. Or do we say that all teams will practice together

\*\*\*\*Mark makes a motion that due to liability and safety issues reasons that all teams will practice under the same lights together and Tamee seconds the motion 7 yes and 1 abstention

\*Discussion of where each team would like to practice for the rest of the season so that Bree can work on getting them schools since it is free. She will contact the coaches to get times for practice.

\*Red Light Issue-A new coach has a domestic violence incident that came up. That coach will be removed.

### **Cheer Director:**

\*Cheer Practices are continuing

\*Cheer meeting discussed and decided to be a comp team for the league

\*Parent meeting is being held on 8/22 to discuss the competition team

-\$100 per participant which will cover competition fees, music costs and bow costs

-Contract will spell out the additional time commitment and the additional cost

-League will cover the cost of the indoor facility rental

-Practices will be Wednesday nights from 6:30-8

-They will compete November 11 to qualify and if not compete then December 2

-The 4 junior coaches are going to do the choreography and choose the routine music

-You have to complete and do all parts of the FFL season to be a part of the comp team

\*Stunt certification can be done by all junior coaches and one coach still needs to do certification

\*First batch of cheer uniforms got shipped out today

### **Marketing/Advertising/Sponsor Report:**

\*No new business

### **Fundraising/Booster Report:**

\*Frozen foods is wrapping up this week-Sometimes are dealing well and some are not. Order forms can be scanned and emailed.

\*Only about 10 booster cards have sold so well. The date has been extended a month to sell the cards.



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- \*Candy and meat sticks will be ordered soon. By August 30, Norma needs amounts from team on how much to order
- \*Meeting with Sally next week to turn in money for fundraising and sponsorships  
no final amount made yet since Norma is still getting tickets and money in
- \*Legends has a list of events that can be worked-Anna will send list to Norma
- \*Gina sent Bingo night dates to Norma-need 12 people and a dessert contribution
- \*Tamee would like to send up once a week fundraiser with Applebee's that one night a week the league can get 15% for families to get dinner
- \*Stacey asked about a date for Chiptole fundraiser

### **Old and Unfinished Business:**

- \*Board-Background checks needed by some Board members still and paperwork still needed by Lisa
- \*CPR-Red Cross is too expensive once Lisa checked into it. Stacy has a friend that works for ICE for \$50 per person and \$45 if can do 25 or more. American Health Care Academy sent Russ an email about doing CPR with them so he will look into if that is what we have done in the past.  
-Stacey will talk to her friend about dates she has available for CPR class. So she will check into Sundays.
- \*PCA trainings-Both dates are booked at the community center. PCA for staff is August 28 at 7-9 for Parents for September 6<sup>th</sup> 6:00-8:00. Russ will send out an email to the parents about going to this meeting because it is important to the league

### **New Business:**

- \*Pictures-He needs to be done shooting and cleaned up off the field by 10:40. Mark will talk to him about when he needs to start and getting to set up on one third of the field. Pictures will start at 9. Cheer will take photos with each team and their own photo. Mark will pick up the photo packages from the photo company to get to Norma.
- \*Parade and Performances will go from 8-8:45. And kids will be on the backfield at 7:30.
- \*Registration is now closed. Signs will be collected from everyone that sees one
- \*Bree will change the banner on the website to list Jamboree date and add a part about the parent PCA
- \*Warehouse hours-Mondays 7:30 to 9 and Tuesdays on non-meeting days 8:45-10



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### **Open Forum/Appreciations:**

- \*Tamee asked about EMT's . We have a couple and are looking for more.
- \*Harbor Touch-Paperwork has been sent to Serena to sign to change user. Russ found out we have a 3 year contract with them. Norma has a bid for half of the price. Russ will talk to them again about the account and the release paper. Question about owning the POS system.
- \*Keys to the snack bar are still needed. Russ talked to the man about where we are in the process of getting into the snack bar. Russ was supposed to hear back today, but did not and will check again tomorrow